



Guarantor application form

Name of person you are being guarantor for:

Time at Current address:

Your Name:

Gross Income claimed annually:
(Salary / benefits / pension etc)

Your DOB:

Employment status:

(Fill in the following section based on your choice below)

Your Address:

(if there for less than 3 years please use the Additional Notes box to enter previous addresses and time there)

EMPLOYED

SELF EMPLOYED

STUDENT

RETIRED

Other - please specify

Email Address:

Employed

Company Name:

Job Title:

Contact Name:
(eg line manager or HR Dept)

Email Address:

Phone Number:

Phone Number:

Credit History Confessions:

(Please details any CCJ's, Bankruptcies or IVA's whether settled or unsettled)

Self Employed

(If self employed you will need to provide at least one years worth of accounts, a letter from your accountant showing gross income or SA302 form, or a reference from your accountant)

Residency type:

(Private tenant, home owner, etc.)

Retired

(If retired you maybe asked for proof of funds eg savings or pension income)

Proof of ID

For example a passport or driving licence so that we can confirm your identity

Additional Notes

Guarantor declaration agreement

If you could just take a minute to read the following declaration, when you're happy sign in the box, check you're happy to proceed and we can get things finished.

Definitions

"Application"	the application made by a Prospective Tenant for a tenancy of the Property
"Consumer"	as defined by section 2 of the Consumer Rights Act 2015
"Dashboard"	Vouch software hosting system
"Data Controller"	as defined by GDPR
"GDPR"	General data protection Regulations 2018 and the Data Protection Act 2018
"Guarantor"	a person who guarantees a Prospective Tenant's obligations under a tenancy agreement and Guarantor Application means Your application to be accepted as a Guarantor
"Landlord"	the person who intends to grant a lease of the Property
"Letting Agent"	an agent acting on behalf of the Landlord in connection with the letting of the Property and "Agency" means the Agent's business and "Branch" means an office connected with the Agency.
"Login Information"	Your specific user ID, email address and password
"Personal Data"	as defined by General Data Protection Regulation
"Property"	the property to be leased to the Prospective Tenant under the tenancy
"Prospective Tenant"	Individual/s seeking a grant of a lease of the Property from the Landlord through the Letting Agent
"Registration"	the process whereby the contracting party completes the online registration form provided by Vouch confirming that You accept the Terms of this Agreement.
"Right to Rent"	the right of a Prospective Tenant to rent premises within the United Kingdom as required by the Home Office and detailed in the Home Office's Code of Practice on the Right to Rent as may be updated from time to time
"Services"	the services that Vouch will provide to the Contracting Party as set out below
"Utility Notification Provider"	the preferred company for handling utility and council tax notifications and service switching
"Vouch Portal"	The Vouch on line Portal used to access the Dashboard
"Website"	www.vouch.co.uk
"We/Us/Our/Vouch"	Vouch Online Limited, company registration number 10678036
"You/Your"	the contracting party completing Registration (Landlord/Letting Agent)

Your privacy is very important to us!

We will use the information You give us only for validating Your Guarantor Application and associated tasks through the Vouch Portal (Guarantor Application). We have been passed Your contact details in association with a tenancy application by the Prospective Tenant. We will only keep Your details for the purposes of this application, and we will not use them for anything else. We will process your details in line with our contractual obligation and legitimate interest to provide the service to the prospective tenant.

We may need to pass certain details about You to other people and companies - this includes the Landlord or the Letting Agents, Equifax for Your credit check and Your employer/accountant (if applicable) to confirm Your employment/earnings.

If in future, You want to know what information we hold about You, or have any other queries regarding data protection or Your rights, all You have to do is ask - just drop and email to dpo@vouch.co.uk and we can help resolve Your query. You also have a right to lodge a complaint with the ICO if You wish.

Use of Information provided by You

1. Vouch is a Data Controller as defined by GDPR.
2. To verify Your Guarantor Application, Vouch will need to share personal data with the third parties listed below and the Landlord /Letting Agent. Where it is necessary to do so we will comply with all aspects of GDPR and the Data Protection Act 2018.
3. Our data protection policy is available at www.vouch.co.uk and is incorporated in these terms and conditions.
4. Should it be necessary for Vouch to transfer Personal Data overseas, this information will only be shared within the EEA. Any such transfers will be made in full compliance with the GDPR.
5. In order to complete Your Guarantor Application, we will consult with a number of sources to verify the information that You provide. The parties with whom it may be necessary for Vouch to share information relating to Your application may include but are not limited to:
 - a. Your family, associates and representatives;
 - b. suppliers and service providers;
 - c. Your or our professional advisors and consultants;
 - d. financial organisations;
 - e. credit reference agencies;
 - f. debt collection and tracing agencies;
 - g. employment and recruitment agencies;
 - h. central government.
6. You understand that Vouch may approach third parties including those listed in clause 5 above and will use "performance of a contract" as the legal basis for this.
7. You understand that Vouch may consult with a licensed credit reference agency regarding Your Guarantor Application. You understand that Vouch may share such Personal Data with the credit reference agency as is necessary to carry out a search.
8. You accept that a credit reference agency may record the results of any search conducted in relation to Your Application.
9. You accept that the credit reference agency search may show how You conduct payments with other entities. You accept that from time to time this information may also be used for debt tracing and fraud prevention.
10. You may request the name and address of the credit reference agency Vouch use to conduct a search and You may also ask for a copy of the information provided to Vouch as a result of that search.
11. You acknowledge that if false or inaccurate information is provided by You and fraud is identified, details will be passed to fraud prevention agencies to prevent fraud and/or money laundering.
12. You understand that Vouch may contact Your referees using Personal Data which has been provided by You in the Application for the purposes of allowing Your referees to verify and/or provide information about Your earnings and income, dates of employment and previous tenancies. You also confirm that You have their permission for us to contact them in order for us to obtain Your references.
13. Information may be sent to You or Your nominated referee(s) by email and SMS. This information will only be such as is necessary to identify You and You confirm You are aware that the information sent electronically cannot be guaranteed to be secure.
14. As a result of the information You provide to Vouch and that Vouch obtains from third parties in connection with Your Guarantor Application, You understand that Vouch may pass on all such information to the Landlord and/or Letting Agent.

15. You accept that the results of such checks and searches that have been carried out by or for Vouch in connection to Your Guarantor Application may be accessed in the future by Vouch if the prospective tenant applies for a tenancy again through Vouch.

Result of Your Application

16. The decision as to whether or not to accept Your Guarantor Application rests with the Landlord or Letting Agent.
17. Vouch accepts no liability for any loss suffered by You in the event Your Guarantor Application is successful.

Status of the Landlord or Letting Agent

18. You accept that Vouch cannot guarantee the accreditation status of the Landlord nor can Vouch guarantee that the Landlord or the Letting Agent acting on the Landlord's behalf holds any licences or certification as may be required by law including but not limited to HMO Licence.

Submitting Your Application

19. By ticking the box below You confirm that You have read and agree to these terms and conditions.

Termination

20. You may withdraw Your Guarantor Application at any time until the prospective tenancy is entered into.

Accessing the Vouch Portal

21. In order to be able to access the Vouch Portal, You may need to use Your Login Information. You must not disclose Your Login Information to any person outside Your Agency and not authorised to use the Vouch Portal on Your behalf or otherwise allow any person to access the Vouch Portal using Your Login Information.
22. You must not access or use the Vouch Portal for any purpose that is prohibited by these Terms or is otherwise unlawful.
23. You must maintain Your own firewalls and anti-virus software when accessing the Vouch Portal so as not to expose You to the risk of a virus or malicious software. We do not accept responsibility for any damage to Your PC or computer system which arises in connection with Your use of the Vouch Portal.
24. We reserve the right to immediately terminate Your access to the Vouch Portal if You are in breach these Terms. (Clause 24 and Clause 25 refers)

Exclusion of liability

25. We accept no responsibility for the accuracy of the information provided in an Application and any liability for inaccurate, false or fraudulent information rests with the provider of that information, whether that be the Prospective Tenant, Guarantor, Referee or a third party provider of information.
26. We will not be liable to You in contract, tort, negligence, breach of statutory duty or otherwise for any loss, damage, costs or expenses of any nature whatsoever incurred or suffered by You
27. Equifax search all the available data sources and provide the most up to date accurate data currently available, in very rare circumstances it is possible that an individual's adverse credit data cannot be traced. In such circumstances Vouch shall not be held liable to You in contract, tort, negligence, breach of statutory duty or otherwise for any loss, damage, costs or expenses of any nature whatsoever incurred or suffered by You: a. of an indirect or consequential nature, nor b. for any economic loss or other loss of turnover, profits, business or goodwill.

Consumer Rights Act 2015

28. Nothing within these terms and conditions is intended to limit the rights of a Consumer within the meaning of the Consumer Rights Act 2015.

Reliance on these terms and conditions

29. We intend to rely on these Terms as being the terms and conditions governing the relationship between You and Us. Any changes to the terms and conditions that You wish to make should be put in writing but no changes will be made to these terms and conditions without Our written agreement.
30. We reserve the right to change these terms and conditions at any time and any changes will be posted on our Website. Your continued use of our Website after such notification shall constitute Your acceptance of those terms.

Indemnity

31. You agree to indemnify, defend and hold Us (including Our shareholders, officers, directors, employees, agents and suppliers) harmless from any and all claims or demands including those made by any third party due to or arising out of Your use of the Vouch Portal, Dashboard, Website, Our Services or any person using Your Login Information with or without Your consent.

Copyright and Trade Marks

32. Copyright in the Website, Vouch Portal and Dashboard (including all text, graphics, logos and software) may be owned or licensed by us and information procured from a third party may be the subject of copyright owned by that third party. Except as expressly authorised by Us in writing You may not adapt, reproduce, store, distribute, print, display, perform, publish or create and derivative works from any part of Our Website, Vouch Portal or Dashboard or from any information obtained from the Vouch Portal; or commercialise any information, products or services obtained from the same. The Vouch Portal may include trademarks owned by us including, but not limited to the Vouch trade mark and You must not use any of our trade marks for any purposes whatsoever.

Confidentiality

33. Unless We agree otherwise in writing, You are provided with access to the Vouch Portal for Your use only and You may not without our written permission sell information obtained from the Vouch Portal to any third party.

Security

34. No data transmission over the Internet can ever be guaranteed as wholly secure and whilst We endeavour to protect all such information, We do not guarantee or warrant and cannot ensure the security of any information which You transmit to us and any information which You do transmit to us which is always at Your own risk.

Law and jurisdiction

35. The validity, construction and performance of this contract shall be governed by English law and be subject to the exclusive jurisdiction of the English courts to which Vouch and You submit.

Third parties

36. For the purposes of the Contracts (Rights of Third Parties) Act 1999 this contract is not intended to, and does not give any person who is not a party to it the right to enforce any of its provisions.

Contact Us

37. If You have any questions or comments about these terms and conditions, or You wish to make a complaint please contact us:
 - a. by post to: Vouch, Broomhall Hall, 8-10 Broomhall Road, Sheffield, South Yorkshire, England, S10 2DR
 - b. by email at: hello@vouch.co.uk
 - c. by telephone on: **0330333722**

Signature:

Date:

I accept these terms and conditions